

# C.V.

## Personal Info:

**Full Name:** Yosra Yagoob Dawood Hamaden.

**Place & Date of Birth:** Damazine 31.01.1997

**Marital Status:** Single

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## Education Qualifications:

Degree	Branch/Faculty	Board/University	Year of Graduation
<b>Bachelor of Mechanical Engineering</b>	<b>Faculty of Engineering</b>	<b>Blue Nile University</b>	<b>2023</b>
<b>Secondary School</b>	<b>Natural Sciences (Engineering)</b>	<b>Bint Wahab Secondary School</b>	<b>2016</b>

## Skills and Abilities:

### ❖ Language Skills:

- ✓ **Arabic Language:** [Native Speaker].
- ✓ **English Language:** [Good Speaking and Writing Skills].

### ❖ Computer Skills:

- ✓ **Good MS Excel, Word, and Power Point Skills.**
- ✓ **Skills in using computers, laptops, taps, printers, scanners, photocopiers, smartphones, mobile applications etc.**

### ❖ Communications:

- ✓ **Good presentation and communications skills.**

## ❖ **Organizational Skills:**

- ✓ Good planning, time management, attention to details, coordination and presentation skills.

## ● **Abilities:**

- Ability to work independently with least supervision.
- Ability to work in team.
- Ability to work under pressure.

## **Trainings and Courses:**

<b>S. No.</b>	<b>Training/Course Title</b>	<b>Period</b>	<b>Entity</b>
<b>1.</b>	<b>Attended Training course in project management monitoring and evaluation (M.E)</b>	<b>24/2/2024 – 7/3/2024</b>	<b>HAC</b>
<b>2.</b>	<b>Completed course of MS, OS, MS Windows, MS Word, Access, Excel, Power Point, and Network Internet Navigation.</b>	<b>6/3/2016 – 9/6/2016</b>	<b>Red Sea Academy for Languages, Translation and Computer Sciences</b>
<b>3.</b>	<b>Workshop in Digital Literacy</b>	<b>7/7/2024 – 11/7/2024</b>	<b>Future Generations Organization</b>
<b>4.</b>	<b>Participated in the training course community leaders</b>	<b>15/1/2024 – 17/1/2024</b>	<b>PANCARE Organization</b>
<b>5.</b>	<b>Completed the Training of Youth &amp; Feminism Leadership in the Field of Political Awareness &amp; Community Participation.</b>	<b>4/3/2023 – 6/3/2023</b>	<b>UNHABITAT</b>

## **Membership:**

- 1. Member of Basmat Amel for Charity.**
- 2. Member of Blue Nile Association for Future Directions.**

## Job Experiences (Cashier):

<b>S</b>	<b>Organization</b>	<b>Job Title</b>	<b>From</b>	<b>To</b>	<b>Experience</b>
<b>1</b>	<b>African Vision for Development</b>	<b>Data Clerk</b>	<b>08.08.2024</b>	<b>20.09.2024</b>	<b>1.5 Month</b>
<ul style="list-style-type: none"> <li>- <b>Multi-Sectoral survey for IDPs and host communities.</b></li> <li>- <b>Market Survey.</b></li> <li>- <b>Data Collection via Kobo.</b></li> </ul>					
<b>2</b>	<b>Mubdeoon Organization for Development (MOD)</b>	<b>Protection Assistant</b>	<b>05.05.2023</b>	<b>10.05.2024</b>	<b>One Year MONTHS</b>
<p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>- <b>Contribute in coordination for GBV awareness sessions.</b></li> <li>- <b>Contribute in follow ups of case management.</b></li> <li>- <b>Participated in GBV &amp; protection Trainings.</b></li> <li>- <b>Maintain &amp; train staff on child Safeguarding.</b></li> <li>- <b>Organize &amp; maintain organization data of protection sector.</b></li> </ul>					
<b>3</b>	<b>World relief Sudan (WR)</b>	<b>Volunteer</b>	<b>01.11.2022</b>	<b>28.02.2023</b>	<b>Four MONTHS</b>
<p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>- <b>Community mobilization during my volunteering period with World relief in GFA &amp; CBT distribution filed trips.</b></li> <li>- <b>Communication with beneficiaries for crowd control concerns.</b></li> <li>- <b>Joined distribution teams in GFA &amp; CBT.</b></li> </ul>					
<b>4</b>	<b>Humanitarian Aid Commission (HAC)</b>	<b>Volunteer</b>	<b>August, 2022</b>	<b>August, 2023</b>	<b>One Year YEARS</b>
<p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>- <b>Represent HAC in field missions of protection activities of NGOs &amp; INGOs.</b></li> <li>- <b>Represent HAC in field missions of M&amp;E for NGOs &amp; INGOs activities.</b></li> <li>- <b>Join in emergency trips.</b></li> </ul>					

**References:**

**1. Mr. Mahadi Abaker Mahadi – Project Officer at African Vision for Development.**

**(+249) 0113070171 / 0912825273**

**2. Mr. Alnazir Fadllah Aldukhri – Executive Director of Mubdeoon Organization for Development (MOD).**

**(+249) 0911515348**

**3. Mohamed Abdalla Abdelkarim – Project Information Manager – Humanitarian Aid Commission (HAC)**

**(+249) 0912544974**

**4. Adam Mohamed Adam – GFA & CBT Officer – Word relief, Blue Nile Office.**

**(+249) 0908819366**